

Public Document Pack

Late Item for 28th June 2012 - Scrutiny Board (Sustainable Economy and Culture)

Agenda Item 11a - Work Schedule.

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Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 28th June 2012

Subject: Work Schedule

| | | |
|--|------------------------------|--|
| Are specific electoral Wards affected? If relevant, name(s) of Ward(s): | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Is the decision eligible for Call-In? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

1 Purpose of this report

- 1.1 The purpose of this report is to consider the Scrutiny Board's work schedule for the forthcoming municipal year.

2 Main issues

- 2.1 Further to the discussions already held during today's meeting, Members are now requested to translate the decisions made around the chosen topics for Scrutiny into a work schedule for the forthcoming municipal year.
- 2.2 A draft work schedule is attached. Already included within the draft work schedule are the traditional items of Scrutiny work. These involve performance monitoring, recommendation tracking and Budget and Policy Framework Plans.

3. Recommendations

- 3.1 Members are asked to prioritise the topics identified for Scrutiny and incorporate these into its work schedule for the forthcoming municipal year.

4. Background papers¹

None used

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2012/2013 Municipal Year

| Area of review | Schedule of meetings/visits during 2012/13 | | |
|--|---|---|--------|
| | June | July | August |
| <i>To be determined</i> | | | |
| <i>To be determined</i> | | | |
| Transport | | Evidence gathering (Continuation of work commenced in 2011/12) SB 12/7/12 | |
| Annual review of Partnership | | | |
| Equality Improvement Priorities | Equality Indicators SB 28/06/12 | | |
| Briefings | | | |
| Budget & Policy Framework Plans | | | |
| Flood Risk Management | | | |
| Recommendation Tracking | | <ul style="list-style-type: none"> • Young People engagement in culture • Maximising Powers to Promote Influence and create Local Employment and Skills Opportunities | |
| Performance Monitoring | Quarter 4 performance report SB 28/06/12 | | |

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2012/2013 Municipal Year

| Area of review | Schedule of meetings/visits during 2012/13 | | |
|--|--|---|----------|
| | September | October | November |
| <i>To be determined</i> | | | |
| <i>To be determined</i> | | | |
| Transport | May be a need for an additional meeting | | |
| Annual review of Partnership | | | |
| Equality Improvement Priorities | | | |
| Briefings | | Report requested by Board April 2012 with regard to ensuring our contractors are set CO2 targets which are monitored | |
| Budget & Policy Framework Plans | | | |
| Flood Risk Management | | | |
| Recommendation Tracking | | <ul style="list-style-type: none"> • Young People engagement in Culture • Maximising Powers to Promote Influence and Create Local Employment and Skills Opportunities | |
| Performance Monitoring | Quarter 1 performance report SB 20/09/ | | |

Key: SB – Scrutiny Board (Sustainable Economy and Culture) Meeting

WG – Working Group Meeting

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2012/2013 Municipal Year

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2012/2013 Municipal Year

| Area of review | Schedule of meetings/visits during 2012/13 | | |
|--|---|--|----------|
| | December | January | February |
| <i>To be determined</i> | | | |
| <i>To be determined</i> | | | |
| Transport | | | |
| Annual review of Partnership | | | |
| Equality Improvement Priorities | | | |
| Briefings | | To consider how S106 obligations are monitored and tracked, the current position with outstanding/overdue obligations and the arrears of S106 funding. | |
| Budget & Policy Framework Plans | | To receive Executive Board's initial budget proposals | |
| Flood Risk Management | | | |
| Recommendation Tracking | | | |
| Performance Monitoring | Quarter 2 performance report SB 20/12/12 | | |

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2012/2013 Municipal Year

| Area of review | Schedule of meetings/visits during 2012/13 | | |
|---------------------------------|--|-------|-----|
| | March | April | May |
| <i>To be determined</i> | | | |
| <i>To be determined</i> | | | |
| Transport | | | |
| Annual review of Partnership | To undertake “critical friend” challenge – SB 18/03/13 | | |
| Equality Improvement Priorities | | | |
| Briefings | | | |
| Budget & Policy Framework Plans | | | |
| Flood Risk Management | | | |
| Recommendation Tracking | | | |
| Performance Monitoring | Quarter 3 performance report SB 21/03/13 | | |

Key: SB – Scrutiny Board (Sustainable Economy and Culture) Meeting

WG – Working Group Meeting

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